

## CityDance Center at Strathmore

### Scheduled CityDance Closures/School Holidays/Important Dates

**Fall Session Begins:** September 12, 2011

**Conservatory/Select Program Orientation:**

For teachers, parents and students: Saturday, September 17, 2011; 405 - 5:30pm

**Jazz III C Sat. 3-4pm - Time Change:** This class will be held from 4-5pm on 9/24/11; 11/5/11 and 2/18/12

**Installation of Risers in 405:** The following classes will not be held **Wednesday, October 5, 2011:** Select II/III: Boys Class + 4:00-5:00pm, Select II: Pointe/Variations 5:00-6:00pm, **Thursday, October 6, 2011:** Ballet I (7-8) 4:15-5:15pm, Ballet II/III (10-12) 5:15-6:15pm, Conservatory/ Select III: Hip Hop (12-15) 6:15-7:15pm, Creating Dance for Video 7:15-8:45.

**Select I Modern 5:45-7pm and Select I/II Jazz 7-8:30pm on Tuesdays:** These classes will not be held on **Tuesday, November 1, 2011.** These classes may be made up during the same session. Parents and students are asked to talk to the registrar and education director to discuss appropriate make-up classes.

**Make-Up Day:** Monday, November 21, 2011 – This is the make-up day for those students who are registered for any Monday class for the full year and Monday classes that were not held due to Discover Strathmore Day on February 20, 2012 will be held on this day.

**Fall Break:** Tuesday, November 22, 2011 - Sunday, November 27, 2011

**Parent Holiday Observation Week:** Monday, December 12 – Sunday, December 18, 2011

**Winter Break:** Monday, December 19, 2011 – Monday, January 2, 2012

**Metro Closure:** Medical Center closed: January 21-22, 2012. Buses replace trains between Bethesda and Grosvenor-Strathmore.

**Fall Session Ends:** Sunday, February 5, 2012

**Spring Session Begins:** Monday, February 6, 2012

**Metro Closure:** Grosvenor-Strathmore Closed: February 18-19, 2012. Buses replace trains between Medical Center and White Flint.

**Discover Strathmore Day:** Monday, February 20, 2012 - **Open House, no regular classes**

**Spring Break:** Monday, April 2 to Sunday, April 8, 2012

**Easter:** Sunday, April 8, 2012 - **no regular classes**

**Parent Meeting for Spring Concert:** Saturday, April 14, 2012 **Times TBD**

**Memorial Day Weekend Break:** Saturday, May 26, 2012 to Monday, May 28, 2012 - **no regular classes** - All classes that were not held during the Memorial Day weekend can be made up during the same session. Parents and students are asked to talk to the registrar or education director to discuss appropriate make-up classes.

**Select/Conservatory Pre-dress/Photo Day:** Saturday, June 2, 2012

**In-studio Dress Rehearsal/Photo Day:** Sunday, June 3 and Sunday, June 10, 2012

**All Sunday Adult Classes Will Not Be Held On:** Sunday, June 3 and June 10, 2012

**Spring Concert Rehearsal Week:** Sunday, June 10, 2012 to Saturday, June 16, 2012

**Tech Rehearsal:** Friday, June 15, 2012

**Youth & Children Spring Concert:** Saturday, June 16, 2012

**Spring Session Ends:** Sunday, June 17, 2012

**Summer Session Begins:** Monday, June 18, 2012

**Independence Day:** Wednesday, July 4, 2012 - **no regular classes**

Note: Black-out Dates for Tai Chi series

Series 1: September 25th - December 18th (12 class session; No Classes on November 27th)

Series 2: January 22nd - April 15th (12 class session; No Classes on April 8th)

Series 3: April 22nd - July 22nd (12 class session; No Classes on June 3 & 10)

## Program Descriptions

### Little Movers (4-7 yrs.)

Little Movers is a developmentally appropriate early childhood dance and movement program. Development of perceptual motor goals, locomotor and axial movements and basic technique with an emphasis on imagination and creativity are central to the curriculum.

### Children (7-13 yrs.) The Formative Years of Training, Levels I, II, III, IV

The Children's program is designed to provide students with a solid foundation of technique in various genres and an introduction to the art of dance, some history and its leaders. Developing artistic sensitivity, musicality, and creative thinking skills are also emphasized.

### Youth (13-19 yrs.)

The Youth program offers a broad spectrum of dance experience and training in various genres for the intermediate to advanced dancer. Goals include developing technique, gaining anatomical knowledge, and exploring choreography through personal and group expression.

### CityDance Conservatory/Select (11-19 yrs.)

CityDance Conservatory/Select is an intensive pre-professional training program for serious intermediate and advanced dancers. The program provides high quality dance education from master teachers in an environment where students are inspired to reach their full potential. Students gain strong technique via a diverse curriculum and have numerous performance opportunities.

#### Select I (11-14)

The Select I program serves as the entry point for serious study and potential selection for the Select or Conservatory programs and allows all students a more serious and concentrated study of dance technique. Study is required in multiple genres including classical ballet, modern, jazz and hip hop/fusion forms.

### Adult (18 & up)

The adult program gives working dancers, pre-professionals, and new dance enthusiasts a place to learn from the best.

### Adult Dance4 Life

The Dance4 Life program is geared to adults ages 40 plus and includes Modern, Tai Chi, Yoga, Ballet and Mining Myth and Memory.

## Registration

Students may register on-line at [www.citydance.net](http://www.citydance.net), over the phone by calling the center main line **301.581.5204**, or at the CityDance Center reception desk. **A placement period is required for all new and returning students.**

Registration fees may be paid in Cash, Credit Card (Visa, MasterCard) or Check (made payable to CityDance Ensemble, Inc). Checks are preferred, but CityDance Center does not accept starter checks.

Once your Registration and payment are received, this holds your place in class for the session. Returning students are required to re-register each session. **CityDance Center cannot hold a spot or make any guarantees as to space availability in any class without payment in full.**

Conservatory/Select student registration is handled in person or over the phone with the Registrar, Jill Gross.

## Children and Youth Dress Code

For the safety of all students, the following rules will be enforced. Students who do not follow these guidelines will not be allowed to participate in class.

- Free dress dates will be announced periodically and assigned attire must be worn at all other times.
- No jeans may be worn in ANY class!
- Hair must be pulled back away from face. Hair must be in a bun for all Ballet classes.
- No gum or loose jewelry.
- Every student needs to bring a water bottle to class.
- PLEASE DO NOT PURCHASE YOUR UNIFORM UNTIL YOUR CHILD IS PLACED IN THE CORRECT CLASSES.

## Uniform Guidelines

### Little Movers (4-7 years):

- **Uniform Leotard color: Baby Blue no attached skirt (required to be worn for every genre)**

*Pre-ballet* – Pink tights, pink ballet shoes w/elastic straps

*Beginning Ballet A, B* - Pink ballet shoes w/elastic straps

*Ragamata Jazz* – Black jazz pants, black jazz shoes

### Formative Years (7-11 years - Levels I, II, III, IV, V):

- **Uniform Leotard color: Royal Blue**

*Ballet I-V* - Pink ballet tights, pink ballet shoes w/elastic straps

*Modern I-II*- Black footless tights, bare feet

*Jazz II/III*- Black jazz pants, black jazz shoes

*Hip Hop I-II*- Comfortable clothing, jazz sneakers or non-scuff, clean-soled sneakers

(NO open toe shoes or crocs!)

*Bollywood* - Any colored leotard, Black footless tights, Bollywood wrap (per teacher's instruction on the first day of class), bare feet

*Sri Lankan* - Any colored leotard (black color preferred), Black footless tights, Skirt (per teacher's instruction on the first day of class), bare feet

### Conservatory/Select I, II, III Students (11-19) & Youth Classes (12-19, Non-select):

- **Uniform Leotard color: Black camisole style (required to be worn for every genre)**

*Ballet*- Pink tights, pink ballet shoes w/elastic straps

*Modern*- Black footless tights, bare feet, or foot undies

*Jazz*- Black jazz pants, black jazz shoes

*Hip Hop*- comfortable clothing, jazz sneakers or non-scuff, clean-soled sneakers

(NO open toe shoes or crocs!)

*African/Asian Fusion* - Any colored leotard, lapa, bare feet

*Bollywood* - Any colored leotard, Black footless tights, Bollywood wrap (per teacher's instruction on the first day of class), bare feet

*Sri Lankan* - Any colored leotard (black color preferred), Black footless tights, Skirt (per teacher's instruction on the first day of class), bare feet

\*\*\*\*NO Baggy Shirts, Graphic Tees, T-shirts, Sweat pants, Basketball shorts

### Boys Attire (all ages):

Top: Fitted solid color shirt (tee or tank)

Bottoms: Bike shorts, jazz pants, black men's tights

Shoes: White/black ballet shoes, black jazz shoes, foot thongs/undies, bare feet (Socks worn during warm-up only)

## Etiquette

The CityDance Center seeks to maintain a pleasant and healthy educational atmosphere. We ask that all guests help us achieve this goal by conducting themselves in a safe and considerate manner at all times. Children are not allowed to wait in the education center

unattended while parents are in class. Everyone is expected to keep their voices down in the Education Center hallways so as not to disturb classes, performances, and special events inside classrooms. CityDance Center reserves the right to withdraw a student from class for inappropriate, destructive, or unsafe behavior, without refund.

Lidded containers of water and sports drinks are permitted. Eating is prohibited in the Education Center lobby and in the studios. For the safety of all students, no gum or loose jewelry will be allowed in any classroom. No street shoes may be worn on Marley flooring. As a health and safety precaution, shoes must be worn at all times outside of the studios. Helium balloons are not permitted anywhere in the building.

### **Late Arrival**

Late arrival to class is discouraged as classes are structured to begin by warming up the body properly. Arriving late to class increases risk of injury and disrupts the concentration of the class. Therefore students arriving up to 10 minutes late will be asked to warm-up appropriately before joining the class. Students arriving more than 10 minutes late will be asked to sit and watch the class. However, this decision is based on the teacher's discretion and on the level of the class.

### **Level Placement**

**The first two weeks of each session will be placement weeks.** During this time, students will be evaluated to confirm proper class placement. Students will be evaluated by teachers and directing staff based upon skill proficiency for each level. The Education Director and faculty define the expectations of each student upon completion of each level. Parents and students with concerns regarding level placement should make an appointment with the Director of Education, Lorraine Spiegler, by calling the Front Desk.

### **Year-end Performance**

Parents/Students have until the end of the Fall Semester to indicate if you/your child will not be in the year - end performance. After that, you/your child's space is reserved and there will be no credits or refunds given on accounts for this fee.

### **Parking Policy**

CityDance Center students/guests are **prohibited** from using the Rockville Pike entrance into the Strathmore complex via the Mansion driveway for parking. For parents with children 6 and under, there are several 10-minute drop-off/pick-up spots in the Mansion lot adjacent to The Music Center.

### **Student Drop-off and Pick-up**

There is a circular driveway off Tuckerman Lane for both drop-off and pick-up of students. Drivers must remain in vehicles while idling off the driveway. This entrance accesses the grand staircase leading to our dance studio and classrooms located to the left at the top of the staircase on the third floor through the Education Lobby. Elevators are also available for access to the third floor.

Parents with young children (4–6 yrs.) who need to be escorted into the building may use the 10–minute parking spots in front of the building, accessed via the Mansion driveway, by issue of parking pass only. You may pick up a parking pass from the CityDance Center reception desk or request to have it mailed. Hazard lights must be used when parking in these spots. **These courtesy spaces in the Mansion parking lot are only available until 6pm Monday through Friday and until 3pm on Saturdays and may not be available during special and/or high security events.**

Students must be picked up immediately after the conclusion of class. **The CityDance Center is not responsible for governing students outside of the classroom.**

### **Short-term Parking**

A total of 80 short-term metered parking spots are available along Tuckerman Lane. The cost is 75 cents an hour. These parking spaces are closest to our main entrance on Tuckerman Lane directly across from the Metro garage. These parking spots are free on weekdays and Saturdays after 7pm and all day Sunday.

The Grosvenor/Strathmore Metro Station garage serves as the main parking facility for The Music Center at Strathmore and the CityDance Center education wing. These parking spots are available after 10am during the week. Metro Garage parking is free on Saturday and Sunday. Metro's system-wide rate for weekday parking is \$4.75 per use. **In order to exit the parking garage, payment for parking will be accepted with Metro SmartTrip cards or a credit card. The initial cost of a SmartTrip card will be \$10.00 and can only be purchased at the Metro station ONLY.**

There is a covered Sky Bridge accessible from the 4<sup>th</sup> floor of the parking garage that leads directly into The Grand Foyer of The Music Center; the Education Center is directly to the right.

## **Café and Amenities**

We invite all CityDance Center guests to visit the Prelude Café on the third floor while students attend class.

Hours of Operation: **Monday-Friday 11:00am - 3:00pm;** and **Saturday 11am - 3:00pm**

## **Liability**

CityDance Center at Strathmore is committed to conducting all programs in a safe manner and holds the safety of participants in the highest regard. The center continually strives to reduce risk and insists that all participants follow safety rules and instructions that are designed to protect their safety. However, students and parents/guardians of minors must recognize that there is an inherent risk of injury when choosing to participate in physical activities.

You are solely responsible for determining if you or your minor child/ward is physically fit and/or skilled for the activities contemplated by this agreement. It is always advisable, especially if the participant is pregnant, disabled in any way, or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity. Teachers should be made aware of any physical problem that would affect a student's ability to take class.

Programs are intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any physical activity/program.

**In this regard, it must be recognized that the CityDance Center is NOT responsible for any injury incurred on or off premises of the facility. The CityDance Center is not responsible for any lost or stolen items left in the facility.**

## **Class Cancellation**

The CityDance Center reserves the right to cancel any class due to low attendance or enrollment.

**Inclement Weather Policy:** Please check the voicemail and website [www.citydance.net](http://www.citydance.net) if you have any doubts whether a class is being held.

## **Change of Address, Telephone and Email**

Please notify City Dance in writing of any address, phone or email changes. **City Dance is not responsible for lost or undeliverable mail or email.**

**CityDance Calendar:** It is the responsibility of the student and parent to be aware of all school activities listed on our website ([www.citydance.net](http://www.citydance.net)) such as school closings, rehearsals and concert date.

## **Financial Policy**

As a policy, CityDance Center does not issue refund. Tuition fee is based upon how many classes you/your child register and agree to pay for (attended or not). Missed classes will not be deducted or credited to your account. Your class registration reserves a spot in the class for you/your child. There is no refund or credit for classes that have already occurred.

For enrollment classes we recommend attending three to four classes before making a decision to withdraw. In case of a student injury, illness or relocation for which withdrawal from class is warranted, CityDance must be informed within 7 days of the event. A prorated refund will be issued based on the date that we received the information.

If a class is cancelled due to low enrollment, the CityDance Center will make every effort to place the student in another suitable class; in the event an alternate class is unavailable, the CDC will give prorated refunds.

A \$35 insufficient funds fee will be assessed for any returned checks. The total amount due must be paid in cash at the CityDance Center facility or by credit card over the phone or in person.

## **Scholarship Policy**

Limited scholarship assistance is available (primarily for Select students) based upon proven financial need and/or exceptional merit or talent.

## **Internship/Work-study Policy**

A limited number of internship and work-study positions are available. Please contact Ivy Chow, School Manager for CityDance Center at Strathmore.

## **Absence Provisions**

A student may make up missed classes within a month of the date of absence. **Make-up classes do not apply or transfer to future session enrollments.** Front desk staff will advise students on the most appropriate classes for make-ups. When coming for a make-up class, students must sign in at the CityDance Center front desk. If planning an extensive leave, please consult with the **Registrar, Jill Gross.**

## **Class Make-up Times**

**All classes that were not held during the Memorial Day Weekend or any class cancelled due to inclement weather or due unforeseen facility closures may be made up during the same session. Monday, November 21, 2011 is the make-up day for those students who are registered for any Monday class for the full year and Monday classes that were not held due to Discover Strathmore Day on February 20, 2012 will be held on this day.** Parents and students are asked to talk to the registrar to discuss appropriate make-up classes. Please take this opportunity to try out other technique classes appropriate for you or for your child's skill level and development.

## **Facility Closures**

In the event of inclement weather, please check our website ([www.citydance.net](http://www.citydance.net)) or call our main line at (301) 581-5204 to find out about class cancellations. Our voice message will provide you with any schedule changes.

## **Ticket Information for CityDance Ensemble and Youth Concerts and Events**

All Music Center at Strathmore performance tickets are sold through the Strathmore Ticket Office: 301.581.5100 or online at [www.strathmore.org](http://www.strathmore.org).

Ticket information for performances by CityDance Ensemble, our resident professional modern dance company, can be obtained by going to [www.citydance.net](http://www.citydance.net).

## **Gift Certificates**

Gift Certificates in any dollar amount are available at the CityDance Center front desk of the Education Center.

## **Parent Association**

CityDance Center is establishing a volunteer parent organization to support and promote center CityDance/Select activities. Please fill out an information form at the reception desk if you would like to become a member.

## **Hours of Operation**

CityDance Center office hours are from 9:00am – 5:00pm Monday through Friday (except for holidays); Saturday 9:00am – 4:00pm; and Sunday 9:00am – 1:00pm.

## **Professional and Master Classes**

Look for special discounts on performances and package purchases.

## **About The Faculty**

CityDance directors, choreographers, teachers, and Ensemble dancers who work in the CityDance Centers are committed to sharing the passion, precision, athleticism and elegance that is the hallmark of CityDance Ensemble. All faculty is hired based on his/her outstanding talent, knowledge and experience in the dance field and reflect the highest commitment to superlative dance instruction.

## **Special Adult Information**

If the weather is questionable, please call the center to see if your class has been cancelled.

CityDance reserves the right to cancel any class due to low attendance or enrollment. We will be happy to accommodate changes in class enrollment, or alternatively, offer a class card for the equivalent dollar amount of prorated fees. Class cards are non-refundable and non-transferrable.

